

*Dr. Nirmalendu Sarkar.*  
Principal



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Ref. No : NA

Date : 15.09.2025

## NOTICE

### School Internship (16 weeks), Sem-III, Session – 2024-26

In connection to the earlier notification dated 19.07.2025 & in reference to the decision taken unanimously in departmental meeting dated 12.08.2025 this is for information of all concerned that the 16 (sixteen) weeks School Internship related to the students of B.Ed. Semester-II (session 2024-26) is scheduled to be held **on and from 19.09.2025 to 31.01.2026.**

The school allotment list, contains with method subject/s and gender, associated with said trainees will be published in due time. **Request for changing school will not be entertained.**

**As per the norms of the NCTE, trainees will have to secure 90% attendance of their total working days in internship period. Trainees are instructed to obey the norms, issued time to time by the NCTE & the University of Burdwan respectively regarding said internship.**

Concerned students are instructed to report before the headmaster/headmistress of respective school at 10.30 AM on 19.09.2025 and follow his/her school related instructions during internship. They are also instructed to obey the norms, regulations & timetable of concerned school where he/she is going to be deployed.

School wise Attendance register for the trainees will be provided by the department; leaders of different schools are informed to collect it from departmental office by 19.09.2025, 10.30AM.

An online Internship Monitoring system, based on Google form (link /QR code is mentioned below), will be active during the internship period. Leaders / Asst. Leaders of concerned schools must fill up the online form carefully and submit it between **3.00 PM to 5.00 PM of each working day. They have to submit the online form only once in a working day.** Basic attendance data will be collected through the system. Demonstration of fill-up said form will be provided if needed. Students are advised to contact Mr. Suraj Sarkar for demonstration of said online system.

The online Internship Monitoring system is password protected for security reason. Leaders/Asst. Leaders of each school are informed to collect the Password for respective schools by 18.09.2025 from Mr. Suraj Sarkar during college hour. Leaders/Asst. Leaders are advised not to share the password with anyone.

**All faculty members and students are requested / instructed to do accordingly.**

Online Internship Monitoring system Link : <https://forms.gle/t8G7xWcXrUAmK6R7>

Or scan the QR code for online Internship Monitoring system :



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